

SUBJECT: **MEMORIAL SERVICE**

In the spirit of the Religious Hospitallers of St. Joseph, we reveal God's love and mercy through compassionate care focussed on the body, mind and soul of all those whose lives we touch.

POLICY: 1. St. Joseph's Continuing Care Centre will host an Ecumenical Memorial Service twice per year to remember our residents, patients, staff members, medical/professional staff, and volunteers who have passed away in the last year and to provide an opportunity for closure for family and friends. The scheduling of the service will be in conjunction with the celebration of The Commemoration of All the Faithful Departed.

2. St. Joseph's Continuing Care Centre does not provide individual funeral services or lease space for individual funeral services within the Centre.

PROCEDURE: 1. Invitations to the families of the deceased will be sent by the Spiritual Care Department in conjunction with Administration in mid-October of each year. The Service will also be open to staff and residents of St. Joseph's Continuing Care Centre and a notice will be posted within the Centre.

2. The Chaplain of St. Joseph's Continuing Care Centre and the Spiritual Health Specialist will collaborate on the order of service. The service will be under the direction of the Chaplain.

3. Where possible and with the consent of family, a celebration of life including stories, poems about the deceased or songs will be incorporated in the service and provide by family and/or resident and/or staff participants.

REFERENCE: 1. St. Joseph's Continuing Care Centre *Mission, Vision and Values*

PREPARED BY: Executive Director

APPROVAL BY: Leadership and Partnerships Team _____

EFFECTIVE: January 2011

REVIEWED: 23 February 2011 _____

REVISED: 25 February 2015 13 September 2017 _____

Memorial Service Outline – Nov 2017

1. Entrance Song – Helen McAlear

2. Entrance Procession:

Cross – Cathy Miron

Bible –

Book – Cynthia MacLachlan

Father Raymond Dumoulin

3. Welcome & Opening Prayer: Father Raymond Dumoulin

4. First Reading: Isaiah 25: 6-9 (**Andrea Secord – French**)

5. Song – Helen McAlear

6. Gospel Acclamation: Helen McAlear

7. Gospel Reading: John 6: 37-40 Father Raymond Dumoulin (English)

8. Song – Helen McAlear

9. Memorial Slides (**Leesa to run slide show**)

Instrumental music played during the slide show: Helen McAlear

Cynthia to read tribute as slide is displayed and family come up to receive rose & memorial candles (**Andrea Secord to read French tributes**)

Amelie Gove and Karen Dewar (2 staff) to hand out rose and candles

10. The Lord's Prayer (English) Father Raymond Dumoulin

11. Concluding Information: Gizanne Lafrance-Allaire

*Thank you to Helen McAlear & Vince (**card with gift cards**)*

Thank you to Roys Flowers (roses), family and friends for attending

Invitation to everyone to stay for light lunch after ceremony

Invite Father to say final prayer

12. Concluding Prayer: Father Raymond Dumoulin

13. Procession Song - Helen McAlear